

# Parents & Guardians Guide to CORE



Revised June 2024

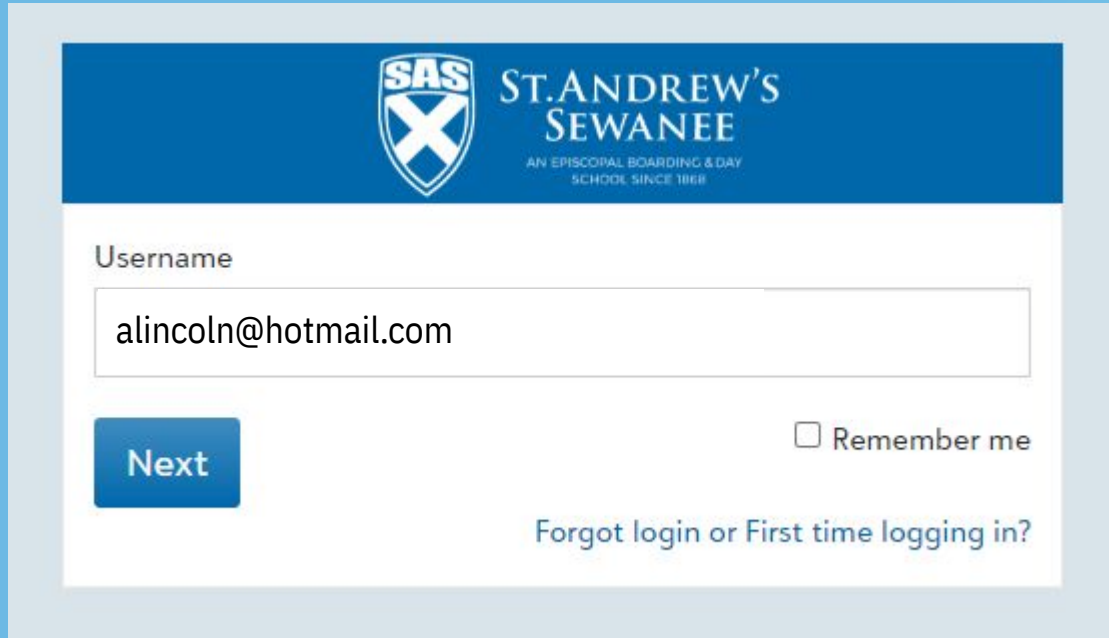
St. Andrew's - Sewanee School uses a Student Information System and Learning Management System called CORE, which is run by the Blackbaud Corporation.

CORE is where all schedules, homework, grades, and information are located.

To login to CORE, use the links from the Parents pages at [sasweb.org](http://sasweb.org)

OR bookmark this web address: **[SASWEB.MYSCHOOLAPP.COM](http://SASWEB.MYSCHOOLAPP.COM)**

# LOGIN SCREEN AT SASWEB.MYSCHOOLAPP.COM



Username

alincoln@hotmail.com

Remember me

Next

[Forgot login or First time logging in?](#)

Enter the email address used to enroll your child. This email address is your Username and will be referred to as the “Blackbaud ID.”

Note: Each parent or guardian needs their own individual email address for access.

# FORGOT YOUR LOGIN?



Username

Next

Remember me

[Forgot login or First time logging in?](#)

Click on the 'Forgot login or First time logging in?' link

# FORGOT YOUR LOGIN PASSWORD?



ST. ANDREW'S  
SEWANEE  
AN EPISCOPAL BOARDING & DAY  
SCHOOL SINCE 1868

## Login Help

Email Address

Use the checkboxes below to select what login information you would like to receive via e-mail.

The e-mail containing the selected information will be sent from **sasweb@myschoolapp.com**. Please be sure to add this e-mail address to your address book/whitelist prior to submitting this request.

Username

Password

Send

[Back to Login Screen](#)

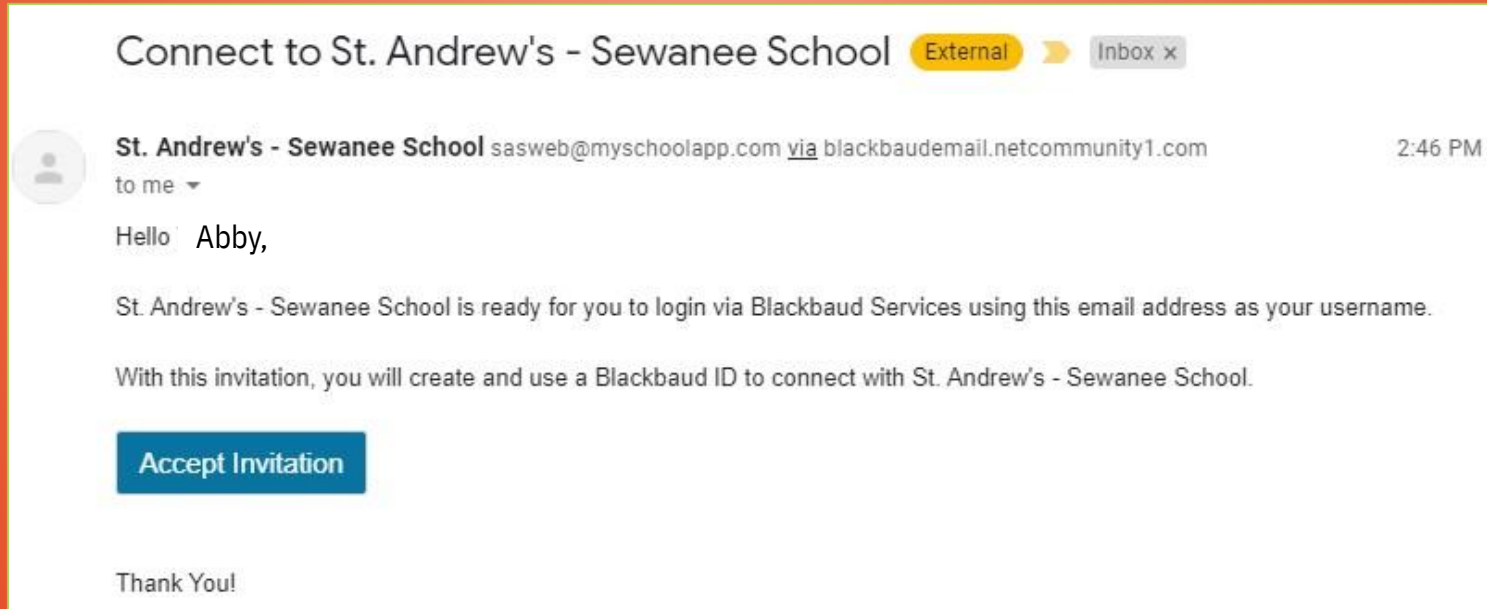
Enter the email address used to enroll your child, check the Password box, and click Send.

If the email address has changed or is unknown, check both the Username and Password boxes, and click Send.

If there is an issue, email [techadmin@sasweb.org](mailto:techadmin@sasweb.org) for help.

# IF YOUR ACCESS HAS BEEN RESET AND/OR YOU GET THIS MESSAGE

If you get an email from St.Andrew's - Sewanee School that looks like the one below, click the 'Accept Invitation' button.



The image shows a screenshot of an email interface. At the top, the subject line is "Connect to St. Andrew's - Sewanee School" with a yellow "External" tag and a grey "Inbox x" tag. The sender is "St. Andrew's - Sewanee School" with the email address "sasweb@myschoolapp.com" and a note "via blackbaudemail.netcommunity1.com". The recipient is "me" and the time is "2:46 PM". The body of the email starts with "Hello Abby," followed by the text: "St. Andrew's - Sewanee School is ready for you to login via Blackbaud Services using this email address as your username. With this invitation, you will create and use a Blackbaud ID to connect with St. Andrew's - Sewanee School." Below this text is a blue button with the text "Accept Invitation". At the bottom of the email, it says "Thank You!"

Connect to St. Andrew's - Sewanee School External Inbox x

St. Andrew's - Sewanee School sasweb@myschoolapp.com via blackbaudemail.netcommunity1.com 2:46 PM  
to me ▾

Hello Abby,

St. Andrew's - Sewanee School is ready for you to login via Blackbaud Services using this email address as your username.

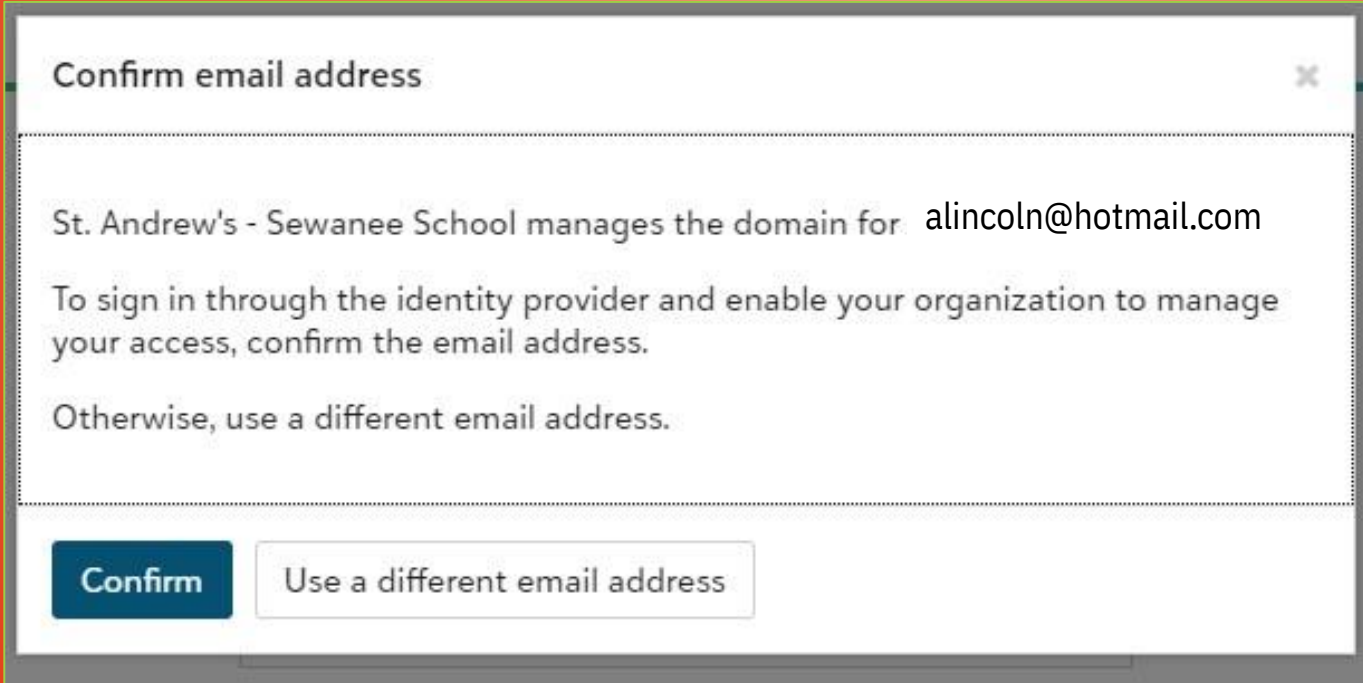
With this invitation, you will create and use a Blackbaud ID to connect with St. Andrew's - Sewanee School.

[Accept Invitation](#)

Thank You!

# IF YOUR ACCESS HAS BEEN RESET (CONTINUED)

Select Confirm to indicate the email address.



Confirm email address ×

St. Andrew's - Sewanee School manages the domain for alincoln@hotmail.com

To sign in through the identity provider and enable your organization to manage your access, confirm the email address.

Otherwise, use a different email address.

**Confirm** Use a different email address

Note: If a second window pops up and asks you to choose your account, click on the one with your correct email address.

# IF YOUR ACCESS HAS BEEN RESET (CONTINUED)

You may also receive an email that asks you to confirm your address is correct. It is safe to click 'Confirm' in this message.

Hi Abby,

To finish setting up your account, please confirm your email address within 24 hours.

[Confirm](#)

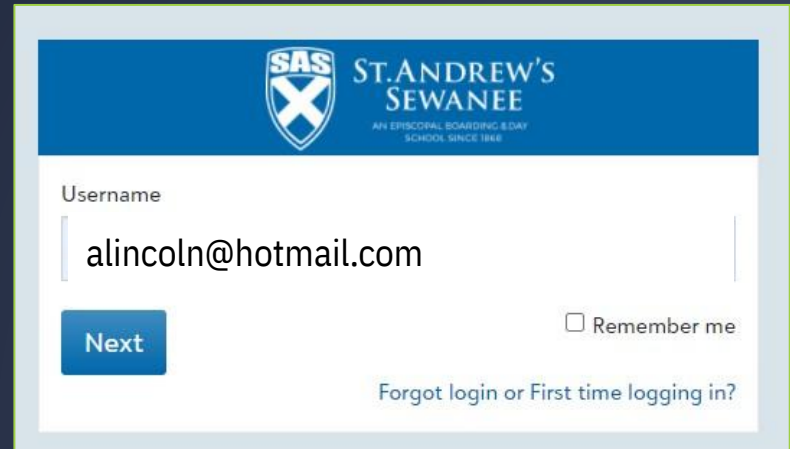
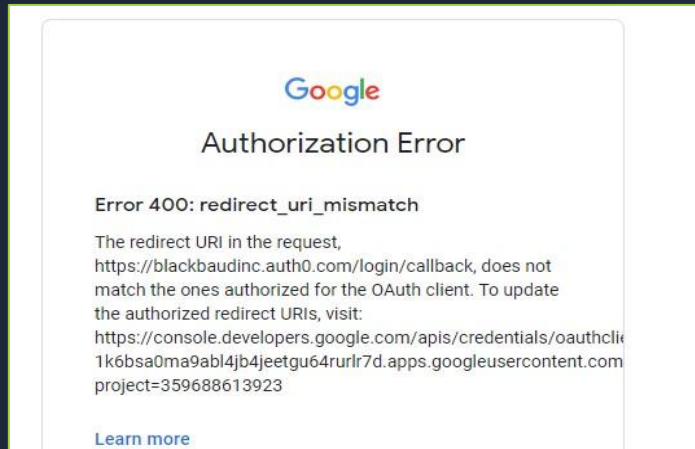
[Need help?](#)



# GET AN ERROR?

If you get an error message similar to the one below, don't panic!

Open a new browser tab, type in **sasweb.myschoolapp.com** and then enter your sasweb email address as the Username.



# ARE YOU REPEATEDLY GETTING ERRORS AFTER RESETTING A PASSWORD OR CONFIRMING A NEW EMAIL ADDRESS?

If yes:

You might need to clear your browser's cache. Search the internet for instructions on how to do this for your particular browser (Safari, Edge, Chrome, Firefox, etc.)

If that doesn't solve the problem, please email:  
[techadmin@sasweb.org](mailto:techadmin@sasweb.org).

**AFTER LOGGING IN, WHAT CAN  
PARENTS/GUARDIANS DO IN  
CORE?**



### Fractions - reducing and converting



Assigned: 8/12/2020  
Due: 8/18/2020

Brian Mazur posted to *Math 7 - Blue*



### Add & Subtract Fractions



Assigned: 8/12/2020  
Due: 8/20/2020

Brian Mazur posted to *Math 7 - Blue*

Parents will start on this 'Recent Activity' page. It will show recently posted Assignments, Announcements, or News.

On the upper left, you will see your child's name or a drop-down menu to select information about one of your children.

You will also tabs for Resources and the Calendar.

My View

Restore Save

My Calendars

Group Events

Child 1

Show All Hide All

Assignments

Schedule

Games/Practices

Class Events

Group Events

Child 2

Show All Hide All

Assignments

16	17	18	19	20
In Class Response: How do s	Fractions - reducing and cor	8:45a English 10 - 3 (A) (Luc	Add & Subtract Fractions (Ki	9:05a English 10 - 3 (A) (L
9:05a English 10 - 3 (A) (Luc	HW: Interactive Notebook (K	8:45a Science 7 - Blue (Kira	8:45a Chemistry - 1 (B) (Luca	9:05a Spanish 1 - 1 (A) (K
9:05a Spanish 1 - 1 (A) (Kiran	8:45a Chemistry - 1 (B) (Luca	8:45a Spanish 1 - 1 (A) (Kiran	10:05a History 10 - 1 (F) (Luc	10:25a Algebra 2 - 2 (C) (L
10:35a Chemistry - 1 (B) (Luc	8:45a Science 7 - Blue (Kira	10:25a Adventure Educatio		
10:35a Science 7 - Blue (Kira	10:25a Humanities 7 - Blue (	10:25a Algebra 2 - 2 (C) (Lu		
12:30p Algebra 2 - 2 (C) (Luc	10:25a Spanish 4 - 1 (E) (Luca	1:40p Math 7 - Blue (Kiran)		
12:30p Physical Education 7	12:20p Functional Pottery -	1:40p Spanish 4 - 1 (E) (Luca		
2:05p Functional Pottery - 1	2:05p History 10 - 1 (F) (Luca			
	2:05p Math 7 - Blue (Kiran)			
	2:05p Theater 7 - Blue (Kira			
23	24	25	26	27
Multiply & Divide Fractions (	Timeline Sketch (Kiran)	8:45a English 10 - 3 (A) (Luc		
9:05a English 10 - 3 (A) (Luc	8:45a Chemistry - 1 (B) (Luca	8:45a Science 7 - Blue (Kira		
9:05a Spanish 1 - 1 (A) (Kiran	8:45a Science 7 - Blue (Kira	8:45a Spanish 1 - 1 (A) (Kira		
10:35a Chemistry - 1 (B) (Luc	10:25a Humanities 7 - Blue (	10:25a Adventure Educatio		
10:35a Science 7 - Blue (Kira	10:25a Spanish 4 - 1 (E) (Luca	10:25a Algebra 2 - 2 (C) (Lu		
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2:05p Functional Pottery - 1	2:05p Math 7 - Blue (Kiran)			
	2:05p Theater 7 - Blue (Kira			
30	31	1	2	3
9:05a English 10 - 3 (A) (Luc	8:45a Chemistry - 1 (B) (Luca	8:45a English 10 - 3 (A) (Luc		
9:05a Spanish 1 - 1 (A) (Kiran	8:45a Science 7 - Blue (Kira	8:45a Science 7 - Blue (Kira	10:05a History 10 - 1 (F) (Luc	9:05a Spanish 1 - 1 (A) (K

On the Calendar page, use the menu at left to customize the options to show Assignments (shown in blue) and Courses (shown in green) for each child at SAS.

Please note that school events are currently only posted on the sasweb.org website.



Resources

News

Calendar

Featured Content

On the upper left, you will see your child's name or a drop-down menu to select information about a child.



Frac



Due: 8/18/2020

Brian Mazur posted to *Math 7 - Blue*

Today at 3:00 PM



## Add & Subtract Fractions



Assigned: 8/12/2020

Due: 8/20/2020

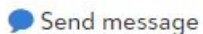
Brian Mazur posted to *Math 7 - Blue*

Today at 3:00 PM



Child's Name and Grade

Child's Email Address, Home Address, Phone Numbers, Grade Level, Advisor



Progress

Schedule

Assignments

Conduct

Course Reques

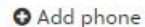
**Contact Card**

About



Currently no personal bio

Phone

Home 

###-###-####

Wireless

###-###-####

Look over each child's Contact Card information.

Edit the information using the pencil icon or send updates to [studentinfo@sasweb.org](mailto:studentinfo@sasweb.org)

Progress

Schedule

Assignments

Select Grade: 7th Grade

Performance

Performance data not currently available.

Conduct

0

Attendance Summary

0

Courses

Term: 1st Semester 1st Semester 2nd Semester

Adventure Education 7 - 8

A child's 'Progress' page shows Performance, Conduct, Attendance, and Course information.

Report Cards will appear at the Mid-quarter and end of Quarter in the Performance Block.

The Conduct panel shows infractions and consequences.  
The Attendance Summary shows classes missed, not days.

Under Courses, click on each course title to see the Bulletin Board, Topics, and Assignments for a class.

# For Upper School Students...

Select Grade: 12th Grade ▾

## Performance ▲

1 Awards

## Conduct ▲

0

Total points

## Attendance Summary ▲

0

Absences

[View History](#)

[View Totals](#)

## Files ▲

1 [Academic Planning Worksheet](#)

Under Files, an 'Academic Planning Worksheet' may be provided. That worksheet is used to monitor the courses completed and to plan for future course enrollments to meet SAS graduation requirements.

# Advanced Physics - 1 (B)

[View details](#) ▾

**Bulletin board**

[Topics](#)

[Assignments](#)

[Roster](#)

## Advanced Physics



### Welcome to Advanced Physics!

We'll deepen our study of motion and energy from Conceptual Physics and extend the range of topics, goals and preferences of the class. Topics may include: gravitation, rotational motion, fluids, waves & magnetism, optics.

Contact Info: Dr. Ankney Wade 109 [pankney@sasweb.org](mailto:pankney@sasweb.org)

I teach Periods A, B, D, and F. I will be in the physics classroom during Work Periods. You can also find me on the athletic field or in the gym during Fall home games!

## Announcements

[9/11/2021](#) [Link to the Topics spreadsheet](#)

## Links

**NEW** [Zoom Link for online classes](#)

**NEW** link: <https://us02web.zoom.us/j/82661602346?pwd=MndZNjlnVHBtbDVEklsbDFIbU5qZz09>

## Syllabus

[Course Syllabus](#)

When you click on a Course title from the Progress page, you will land on the class 'Bulletin Board' where basic information about the course and the syllabus will be posted.

# Advanced Physics - 1 (B)

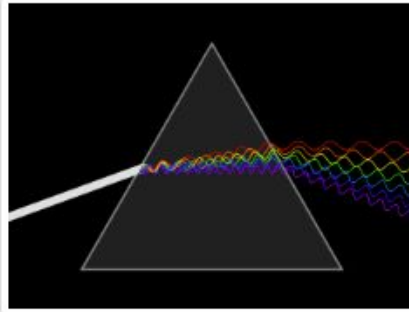
[View details](#) ▾

[Bulletin board](#)

**Topics**

[Assignments](#)

[Roster](#)



## Unit 8 - Light

**Questions:**

What is the nature of light?

[☰ Show Full Description](#)



## Unit 7 - Waves

**Questions:**

What kind of physical

[☰ Show Full Description](#)

Teachers will post readings, links, weekly outlines for specific units in class Topics pages.

Parents can also see student Assignments, but grades will only be available to Parents on a schedule provided in the Handbook for Students & Parents.

## Assignment detail

Fake assignment

Online Submission



Assigned: 8/4/2020 | Due: 8/18/2020 | Environmental Literature: Place-Based 1

Fake assignment

## Status

 Submit

Due in 5 Days

 Attach Files

Online Submission Text

HTML     **B** *I* U   

Save for Later

Submit Assignment

This is an example of a Student Assignment page.

Instructions are on the left and a place to attach files or type in responses is at the right.

Students need to click 'Submit Assignment' when the work is complete!

[< Back](#)

## Assignment detail

### Fake Homework Online Submission



Assigned: 8/10/2020 | **Due: 8/18/2020** | Advanced Statistics I

Write on a piece of paper "FAKE HW assignment". Save as a PDF file and see if you can submit the paper into the system.

## Status

✓ **Completed**

Submitted on Mon 8/10/2020 8:43 PM

2020-08-10 20-38.pdf

3.63 MB

View



[Resubmit](#)

In this example Homework assignment you can see the Student has attached a .pdf file and has received a green 'Completed' status.

## Assignment detail

Exploring Audio on the Computer  
Complete Exercise 1 (pg.31-34) in Pro Tools Book. (10-20 minutes)



Assigned: 8/12/2020 | Due: 8/20/2020 | Music Production, Songwriting, Recording

You will need the access code in the front cover of you book to complete this assignment. go to <https://www.halleonard.com/mylibrary/>  
Download the files

## Status

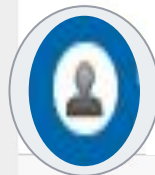
▼ To Do

In Progress

Completed

Due in 8 Days

Sometimes, Students might not have something to submit online, but instead can mark an Assignment as 'Completed' once it is finished, so it will be cleared off the Assignment Center list. Or it can be marked as 'In Progress' so the Student and the teacher know that it is not yet completed. This might be useful for larger projects!



Child's Name and Grade

Child's Email Address, Home Address

Send message

Progress **Schedule** Assignments Conduct Course Requests

The Schedule tab will show the Class, Advisory, and Afternoon Program schedule.

This Week's Schedule [View Full Schedule](#)

◀ ▶ today month week

April 2022



Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
	8:45a Conceptual Physics - A (A)	8:45a Literary Studies - 2 (B)	8:45a Conceptual Physics - A (A)	8:45a Literary Studies - 2 (B)	8:45a Conceptual Physics - A (A)	
	10a Padro, Chelsea - 1 (Advisory)	10:25a Historical Studies - 1 (F)	10a Historical Studies - 1 (F)	10:45a Technology & Information Literacy - 2 (C)	10:45a Historical Studies - 1 (F)	
	10:25a Literary Studies - 2 (B)	12:25p Geometry - 3 (E)	11:15a Padro, Chelsea - 1 (Advisory)	1p Padro, Chelsea - 1 (Advisory)	12:15p Padro, Chelsea - 1 (Advisory)	
	12:25p Technology & Information Literacy - 2 (C)	1:40p Spanish 3 - 2 (D)	12:50p Technology & Information Literacy - 2 (C)	1:45p Spanish 3 - 2 (D)	1:15p Padro, Chelsea - 1 (Advisory)	
	2:05p Spanish 3 - 2 (D)	3:40p VTrack	2:05p Geometry - 3 (E)	3:40p VTrack	1:45p Geometry - 3 (E)	
	3:40p VTrack		3:40p VTrack		3:40p VTrack	

Students will be trained how to use CORE in their classes.

If you or your child needs help logging into CORE or using the features in CORE, please email: [techadmin@sasweb.org](mailto:techadmin@sasweb.org).



ST.ANDREW'S  
SEWANEE